

Presenter Tool Tutorial

2007

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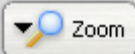
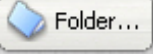
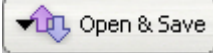
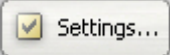
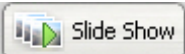
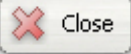
Presenter Tool

Selecting printable images from thumbnails or proofs can often be difficult and therefore frustrating for both you and your customers. Ramsey Resources is happy to offer a solution to this sometimes-difficult task, the **Presenter Tool**. Easily displaying your images and editing them while viewing will make selection process simpler and more enjoyable.

Where do we begin?



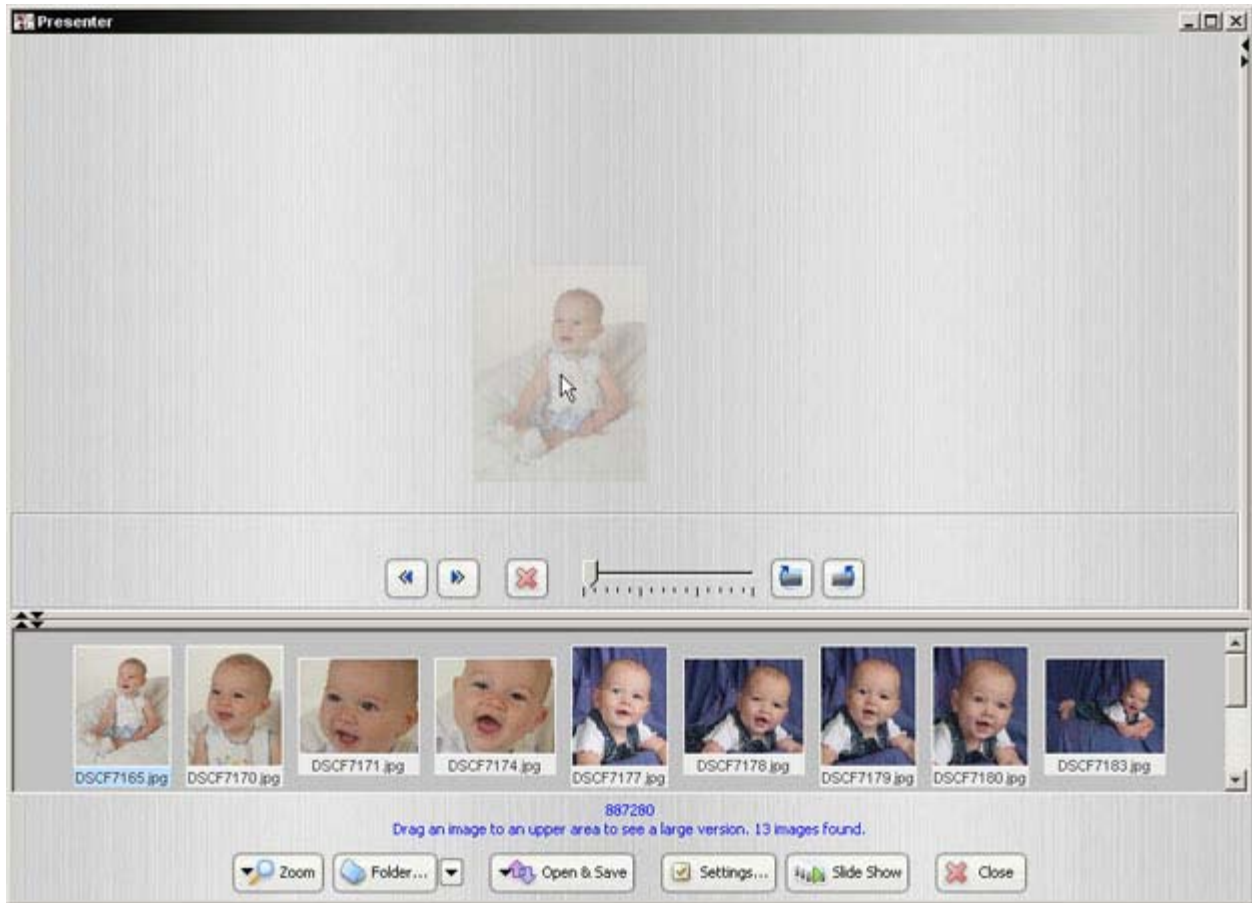
After opening Ramsey ROES, select and open the image folder as if you were ready to place an order. You will find the  Presenter button just below the thumbnail viewing area. Clicking this button will open the *Presenter* window. Your images will appear in the bottom portion of the window. As in other areas of Ramsey ROES, you can

adjust the thumbnail size by using the  button. Other folders can be accessed from this screen using the  button. The arrow down button will show the most recent folders used, eliminating the need for a search to open a new folder. The  button is used to keep previously viewed and edited orders apart from the original folder containing all of the images. This allows you to view and edit files and return to them later to set up an order without having to re-edit. The  button opens the window containing additional options available during a slide show presentation. The  button begins the show once you have made your selections. The  button returns you to the Ramsey ROES window.

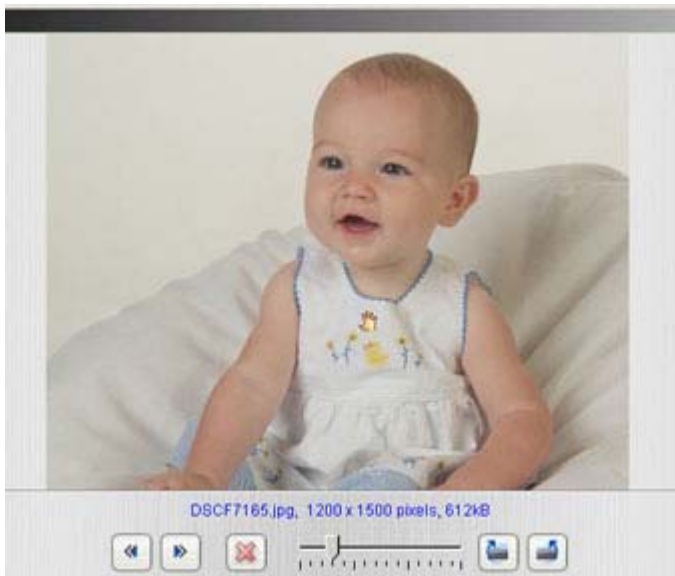
Viewing Images



You can use the black arrows at the top to change the screen to single view if you do not wish to compare two images.



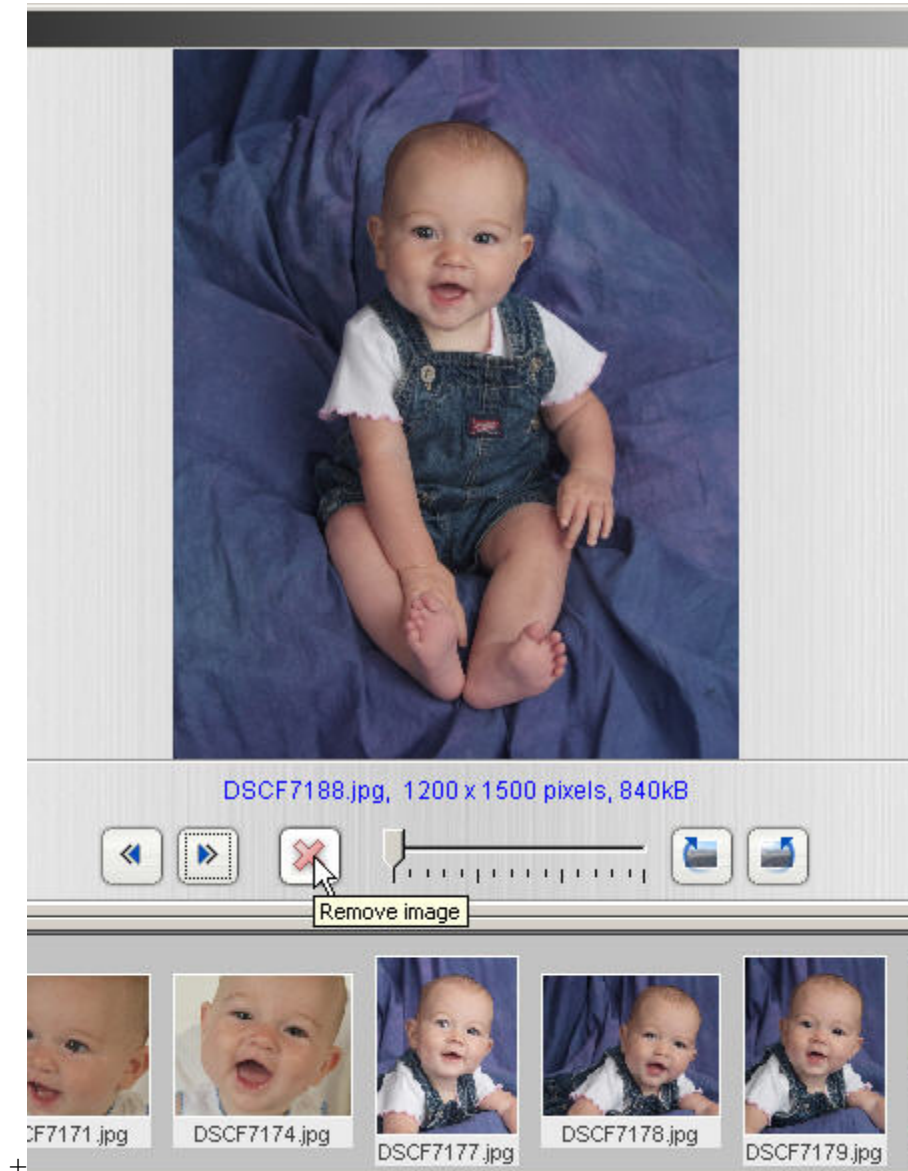
To begin viewing, drag and drop the first image into one of the viewing windows.



Once in the viewing window, using the sliding bar beneath it can change the size of the image. It can also be rotated using the appropriate button to the right.

Moving the cursor over the image allows you to 'grab it' and move it as needed. To move on to the next image, or back to a previous one, simply click on the arrow forward or back button on the left.

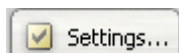
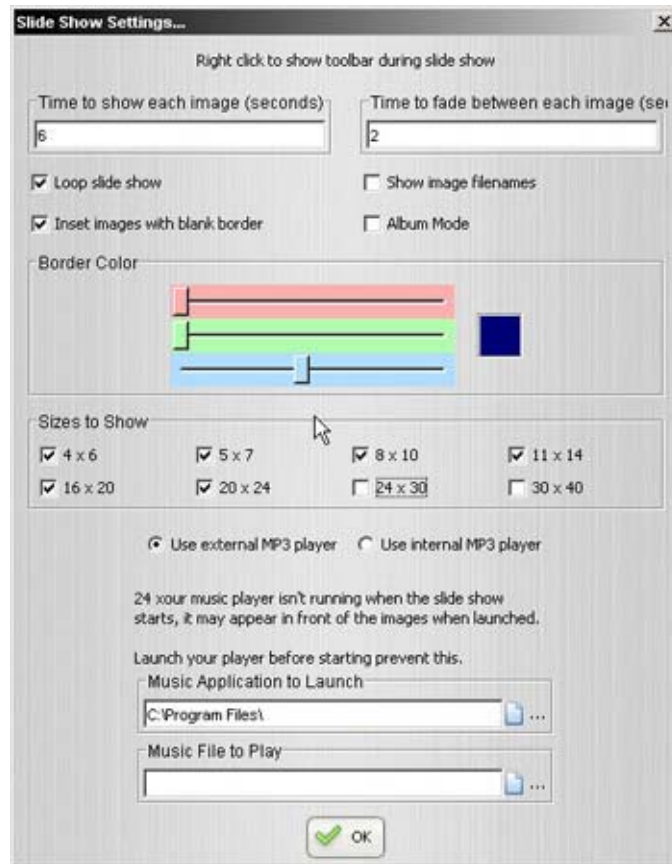
Editing Images

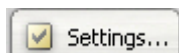


To eliminate unwanted images from the window, click on the red X button. While this removes the image from this presentation, it does not effect the folder from which it came. The removed image will automatically be replaced by the next available image. After you have completed editing, only the remaining images will appear in the bottom portion of the screen. Right clicking and selecting Show All will return all of the edited images to the screen for reviewing again.

Viewing and Editing from the Slide Show

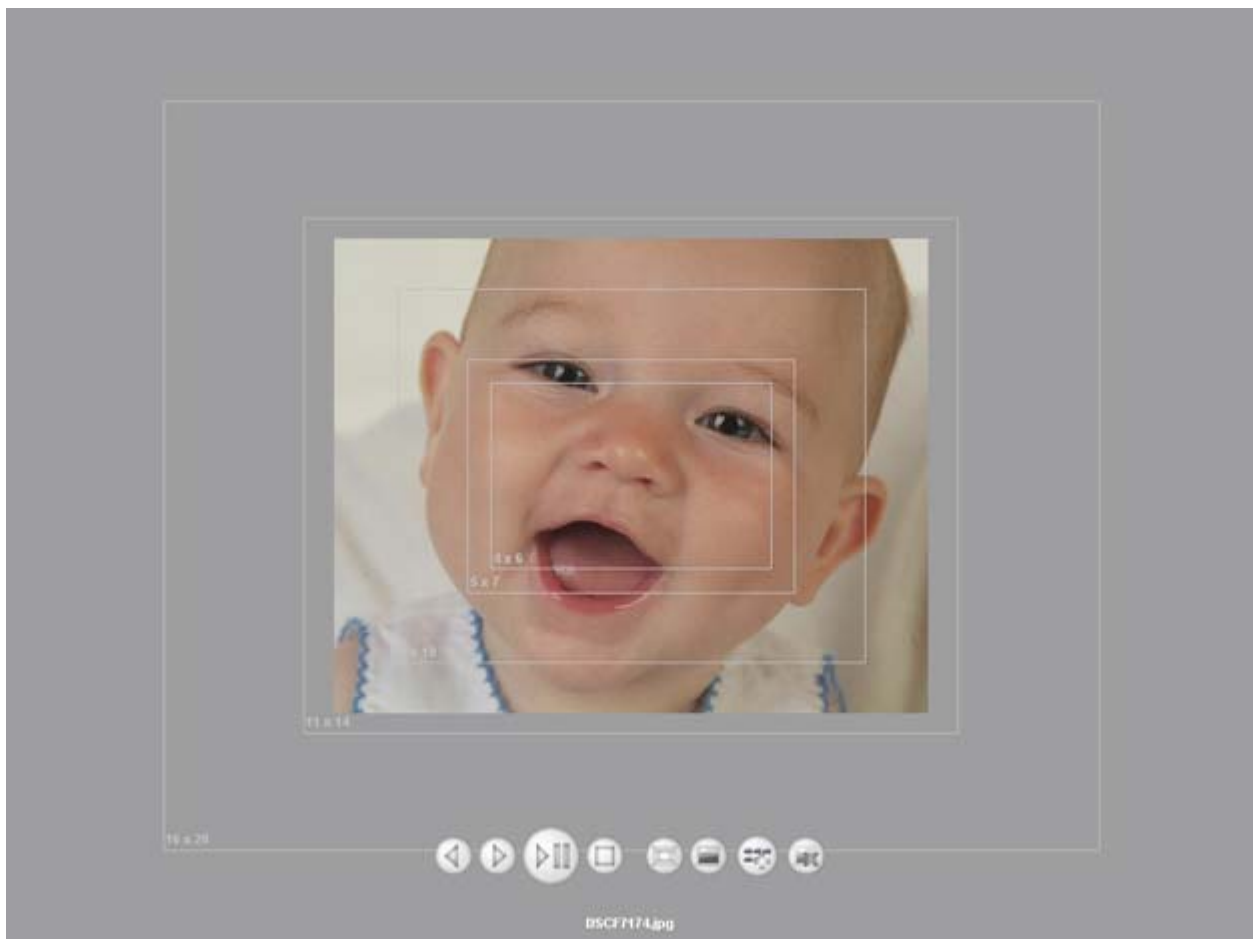
A rather unique way of showing images before editing is through the slide show. Before starting the show, you need to make a few choices.



Clicking on the  button at the bottom of the window will allow you to do so. You are able to set the pace of the slide show by adjusting the time each image will appear on the screen and the amount of time it takes to change from one image to another. The slide show will automatically continue when it reaches the first image if you check the *Loop slide show* box, a nice feature if you have left the customer alone to preview their proofs. Though you cannot edit with the *Album Mode* checked, it is a pleasant way to view as it offers a little variety in the presentation.



If your customer would like to keep better track of which image they may choose, you can have the image file name appear at the bottom of the screen by checking the *Show image filename* box. Borders of any color can be added by checking the *Inset images with blank border* and adjusting the color.




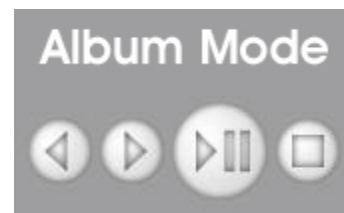
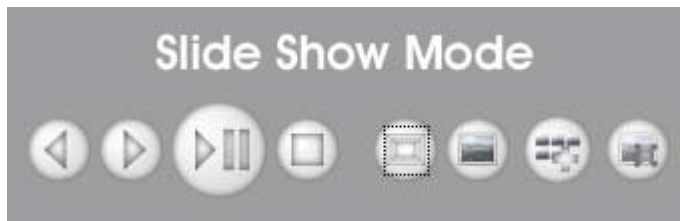
You have the capability of showing how an image will look in a particular crop by selecting the *Sizes to Show* boxes and enabling that feature during the slide show. This feature can be turned on and off as needed, allowing you to

keep your settings and using them only as desired. You can also add music to your slide show from either an internal or external source. It is quite important to play with all of these features as each offers its own unique touch to the slide show.


Once you have selected your options, you can begin the slide show. You can edit from the slide show, however, as explained before, there is no editing while in the Album mode. It is completely a viewing tool.




To begin any slide show, simple click on the  button. Your entire screen will fill with the images, blocking the Presenter page entirely.





Right clicking on the screen activates the buttons you need to control the show. In the Album mode, there are only four: a left and right arrow, a pause & play, and the stop. These buttons are quite self-explanatory. You do need to


know that the **Stop**  button returns you to the Presenter page. Right click again to remove the buttons from the screen. Without the Album mode, there are four more buttons, giving you the ability to edit during the slide


show. The **“Frame”**  button constricts the images to the largest crop you have chosen in Settings. The images can be shown with or without the visual guides for the other crops chosen by clicking on and off this button.

To view an image in different formats, **Pause**  the image first, then click inside the crop. The image will

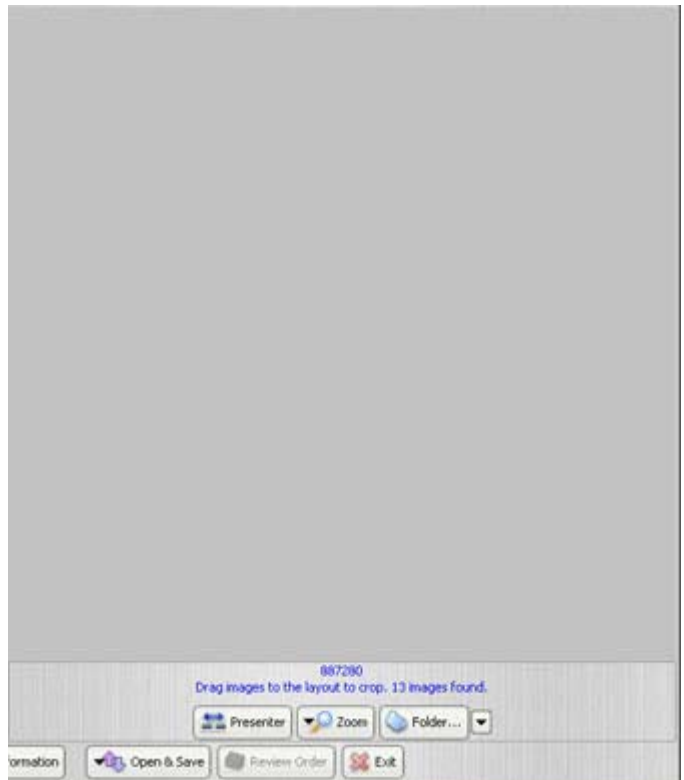
shrink to fit, showing the cropping differences between sizes. The crop boxes will adjust as needed to the orientation of the

image. Clicking on the “**Portrait**”  button allows the image to fill the screen. The button on the far right, marked with an **X**,  will remove the visible image from the folder, just as the red X button does when editing on the *Presenter* page. If, for some reason, your customer wishes to begin the slide show again including all of their

images, clicking on the “**Multi Image**”  button, marked with a **+**, will return the deleted images back to the slide show. This will save you a few steps should the need arise. Once you have completed editing from the slide

show, the **Stop**  button returns you to the *Presenter* page. As before, only the remaining images will now be visible.

Ordering Immediately from the Selected Images



If you are ready to order immediately after editing, you must clear the thumbnails from the Ramsey ROES page before sending the edited images to that page. Either minimize the Presenter page or move it so the thumbnails on the Ramsey ROES page are visible. Be sure that none of these images are selected, right click in the gray background area and select *Show Selected Only*. This will clear the thumbnail from this window only, once again, not effecting the folder from which they came.



You are now ready to send your edited images to this window, so you must return to the Presenter page. Once there, right click in the gray background, choose *Select All*.

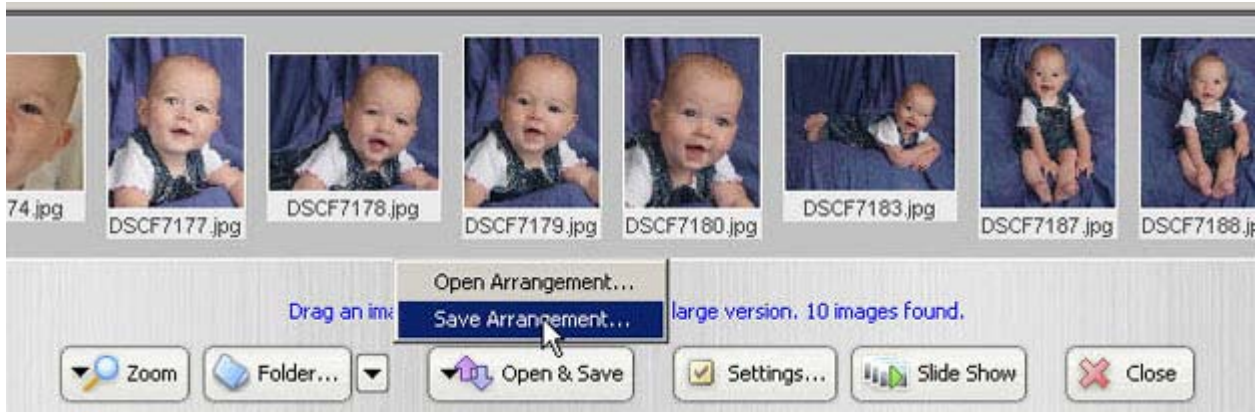


All of the images should now be highlighted in blue. Next, right click and select *Send to Thumbnails*.

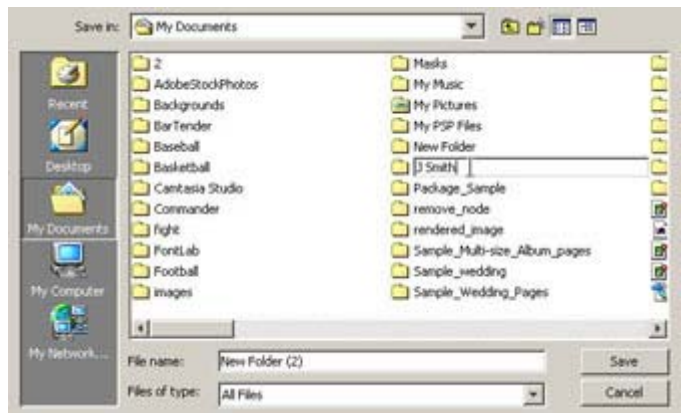


The edited images will now appear in the thumbnail section of Ramsey ROES, allowing you to begin the ordering process! You may close or minimize the Presenter page at this time.

Saving the Edited Images for Ordering at Another Time



If you would like to edit more than one job before beginning the order process or simply need to put it off until a more appropriate time, you can save the edited images arrangement as an .XML file! This process does not alter, create copies, or change your original images in any way. It creates an XML text file that tells the Presenter where to find your original images and which images to use. You do not need to send the thumbnails to Ramsey ROES as described above. Instead, click on the **Open & Save** button at the bottom of the window and select **Save Arrangement**.

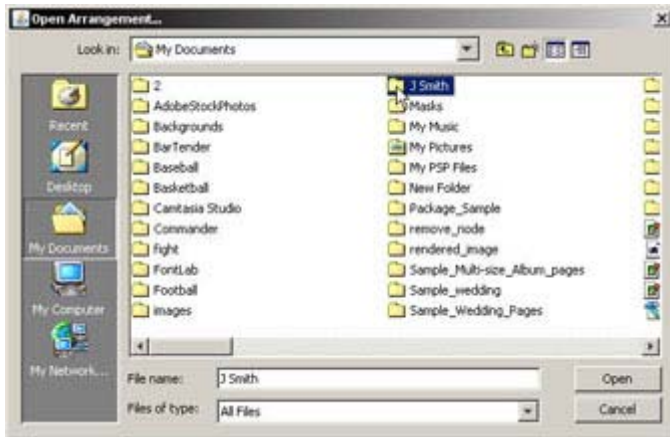




The *Save Arrangement* window will pop up on the screen. You will choose where the new folder will be saved, and give it a name. Be sure to label this so that it clearly identifies it as an edited folder from a particular job. For example; if all of the images are in a folder called J and M Smith Wedding 2007, label this folder *J and M Smith Wedding 2007 Selections*. This gives you the both pieces of very important information. Enter the information and **Save**. While this has been saved to a designated place, the image arrangement can only be opened from this folder when accessing it in the Presenter.



When you are ready to begin placing orders, you will need to clear the thumbnails from Ramsey ROES as previously directed (*Show Selected Only*), then return to the **Presenter** page. Click on the **Open & Save** button, and select *Open Arrangement*.



The Open Arrangement window will pop up giving you access to the edited folders. Click on the folder needed and **Open**.



Only the images previously selected will appear.



Move the images to the Ramsey ROES thumbnail section as directed above (*Select All, Send to Thumbnails*) and place your order!

Editing from Folders with Multiple Subjects

Many photographers, especially those shooting with film, will have image folders that include more than one subject. The features in the Presenter allow you to edit and order throughout the folder without breaking up the containing folder or sending multiple orders. The following will help guide you through the steps needed to make this process a simple one.

Begin by opening the folder and sending the images to the Presenter page. Clear the thumbnails from the ROES page as directed above.

From here, the steps will be repeated for each subject until you have completed the editing process.

1. Select the subject's images by using the Ctrl button on the keyboard and clicking on the images. The blue frame will highlight them as they are selected.
2. Right click in the background and select *Show Selected Only*.
3. Edit, as directed above, from these images, and Save Arrangement.
4. Right click on the background and select *Show All*.
5. Choose the next subject's subjects images and continue

To order from the edited folders, follow these steps throughout the order building process.

1. Open the first Saved arrangement.
2. *Select All* and *Send to Thumbnails* as directed above.
3. Order items needed for this subject – DO NOT complete the order after this step!
4. Clear the thumbnails from the ROES page.
5. Return to the Presenter page and Open the next Saved arrangement.
6. Continue steps 1 – 3 until all orders from the Saved arrangement have been built.
7. Now, review and complete the order!

Thought it seems there are many steps here, once you actually perform the task, you will see that it is relatively quick and easy in comparison. We hope this extra hint will be beneficial to you and your staff when working these types of orders!